



## MISSION

We provide affordable, accessible learning opportunities to promote student success and strengthen our community.

### General Catalog and Student Handbook 2023-2024 Volume XXXXIII

#### Accreditation and Affiliations

East Arkansas Community College is accredited by the Higher Learning Commission ([hlcommission.org](http://hlcommission.org)), a institutional accreditation agency recognized by the U.S. Department of Education.

East Arkansas Community College's Paramedic Program is accredited by the Commission on Accreditation of Allied Health Education Programs (CAAHEP). East Arkansas Community College's Paramedic Program received accreditation in May of 2010. The address of the CAAHEP is 1361 Park Street, Clearwater, Florida 33756. The telephone number is (727) 210-2354. The web address is <http://www.caahep.org>.

East Arkansas Community College's Paramedic Program is also accredited by the Commission on Accreditation for Emergency Medical Services Programs (CoAEMSP). The address of CoAEMSP is 8301 Lakeview Parkway, Suite 111-312, Rowlett, TX 75088. The telephone number is 214-703-8445. The web address is <http://www.coaemsp.org>.

East Arkansas Community College's Cosmetology Program is Licensed by the Arkansas Department of Health. Arkansas Department of Health, 4815 W. Markham, Little Rock, AR 72205-3867, [www.healthy.arkansas.gov](http://www.healthy.arkansas.gov). The telephone number is 1-800-462-0599.

East Arkansas Community College's Certified Nursing Assistant (CNA) program is approved by the Arkansas Department of Human Services, Division of Medical Services, Office of Long Term Care, Nursing Assistant Training Program, Slot S405, P. O. Box 8059, Little Rock, AR 72203-8059, Telephone: 501-320-6276, Fax:501-682-8551.

East Arkansas Community College's Commercial Driver Training program is an approved Arkansas Department of Public Safety, Arkansas State Police (ASP), 3rd Party Commercial Driver Training Test Site. The address for the ASP is Arkansas State Police, One State Police Plaza Dr, Little Rock, AR 72209. Telephone: 501-618-8000.

East Arkansas Community College's Practical Nursing Program is approved by the Arkansas State Board of Nursing (ASBN). The address the ASBN is Arkansas State Board of Nursing, University Tower Bldg., 1123 South University, Suite 800, Little Rock, AR 72204-1619, Telephone: 501-686-2711.

East Arkansas Community College's Registered Nursing Program is conditionally approved by the Arkansas State Board of Nursing (ASBN). The address of the ASBN is Arkansas State Board of Nursing, University Tower Bldg., 1123 South University, Suite 800, Little Rock, AR 72204-1619, Telephone: 501-686-2711.

East Arkansas Community College is approved by the Arkansas Department of Higher Education, and the institution is also a member of the American Association of Community and Junior Colleges. Transfer of credit courses or programs is generally acceptable at most other colleges and universities in the state and nation.

The College is also approved by the State Approving Agency for Veterans for persons eligible for educational benefits under the G.I. Bill.

#### Policy Statement

The information and policies contained in this bulletin are subject to change at any time without published notice. Such changes may result from action by the Federal and State governments, the Board of Trustees of East Arkansas Community College, or the College administration.

#### Equal Opportunity, Affirmative Action, Non-discrimination

East Arkansas Community College is committed to provide equal opportunity through its employment practices, educational programs, admissions policies, scholarship and loan programs and services it offers to the community. The College will make personnel decisions and offer programs that will foster educational opportunities without regard to race, religion, color, national origin, age, gender, pregnancy status or disability of qualified handicapped persons. Inquiries regarding provisions for students with disabilities should be addressed to the American Disabilities Act Coordinator, Welcome Center, 870-633-4480, ext. 252.

## Message From the President:

Welcome! On behalf of the Board of Trustees, staff, faculty, and your fellow students, I thank you and congratulate you on your choice to attend East Arkansas Community College. We strongly believe that our career-ready and transfer-ready programs provide students with the best and most economical education available, complemented by the highest degree of personal service. We are small but mighty, and we care deeply about our students and your success.

In preparation for Academic Year 2023-2024, all degree and certificate programs have improved. Some have received new equipment, improved classroom and lab spaces, additional faculty, or other improvements. This has allowed us to provide the greatest range of educational opportunities ever available in our service area. Students have the opportunity to select from a diverse menu of options when developing their educational plans.

In addition to academics, we offer many programs and services designed to support students in their efforts to achieve a better life, and we hope you will take advantage of the many resources available on our campus on your journey to graduation.

As you continue to learn and grow this academic year, I ask that you take a moment to reflect on how we can best be of service in assisting you in achieving your goals. We are learning and growing together, and without your input we cannot serve you as well as we would like to serve you. We are listening, because we have learned that we are stronger together.

Again, welcome, on behalf of the entire EACC community. I'm glad you're here!

Dr. Cathie Cline, EACC President



EAST ARKANSAS COMMUNITY COLLEGE  
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# ACADEMIC CALENDAR 2023-2024

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## FALL 2023

New Student Orientation .....	August 8 (T)
Faculty Report to Campus .....	August 14 (M)
Advising/Registration .....	August 14 – 18 (M – F)
Classes Begin .....	August 21 (M)
Late Registration for Campus Classes .....	August 21 – 25 (M – F)
Late Registration for Online Classes.....	August 21 – September 1 (M – F)
Labor Day Holiday (College Closed) .....	September 4 (M)
Census Day (11 <sup>th</sup> Class Day).....	September 5 (T)
Mid-Term Grades Submission Deadline.....	October 13 (F)
ACC Break (No Classes) .....	October 9 – 10 (M – T)
Last Day to Drop with Automatic “W” .....	October 23 (M)
Priority Registration for Spring 2024.....	November 6 (M)
Submission Deadline for <i>Intent to Graduate</i> – Fall 2023 .....	November 6 (M)
Last Day to Drop.....	November 13 (M)
Thanksgiving Break for Classes .....	November 22 – 24 (W – F)
Thanksgiving Holiday (College Closed).....	November 23 – 24 (R – F)
Last Day of Regular Classes (Day & Evening) .....	December 4 (M)
Final Exams.....	December 5 – 11 (T – M)
Grades Due by 12:00 pm.....	December 12 (T)
College Closed .....	December 22 – January 1 (F – M)

## SPRING 2024

Staff Report to Campus .....	January 2 (T)
Faculty Report to Campus.....	January 8 (M)
Advising/Registration .....	January 8 – 12 (M – F)
Dr. Martin Luther King, Jr. Holiday (College Closed).....	January 15 (M)
Classes Begin .....	January 16 (T)
Late Registration for Campus Classes .....	January 16 – 19 (T – F)
Late Registration for Online Classes.....	January 22 – 26 (M – F)
Census Day (11 <sup>th</sup> Class Day).....	January 30 (T)
Submission Deadline for <i>Intent to Graduate</i> – Spring 2024 .....	March 4 (M)
Mid-Term Grades Submission Deadline.....	March 8 (F)
Last Day to Drop with Automatic “W” .....	March 14 (R)
Spring Break (No Classes).....	March 18 – 22 (M – F)
Priority Registration for Summer & Fall 2024.....	April 8 (M)
Last Day to Drop.....	April 8 (M)
Last Day of Regular Classes (Day & Evening) .....	April 29 (M)
Final Exams.....	April 30 – May 6 (T – M)
Advising/Registration for Special Early Summer Term Classes.....	May 6 – 10 (M – F)
Grades Due by 12:00 pm.....	May 7 (T)
Awards Ceremony .....	May 7 (T)
Commencement – Allied Health .....	May 9 (R)
Commencement – Adult Education, Concurrent/SCC, General Education, & VOTE .....	May 10 (F)

### **SUMMER I 2024 (5 WEEKS) CONT'D**

Last Day of Regular Classes for Summer I (Day & Evening) .....	June 26 (W)
Final Exams (Day & Evening) .....	June 27 (R)
Grades Due by 12:00 p.m. ....	June 28 (F)

**Classes will meet on Friday May 31, June 7, and June 14.**

### **SUMMER I 2024 (10 WEEKS)**

Advising/Registration .....	May 20 – 24 (M – F)
Memorial Day Holiday (College Closed) .....	May 27 (M)
Classes Begin .....	May 28 (T)
Late Registration .....	May 28 – 29 (T – W)

**Classes meet on Friday ..... May 31 (F)**

Census Day (11 <sup>th</sup> Day Equivalent) .....	June 6 (R)
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**Classes meet on Friday ..... June 14 (F)**

Independence Day Holiday (College Closed) .....	July 4 (R)
Mid-Term Grades Submission Deadline .....	July 5 (F)

**Classes meet on Friday ..... July 12 (F)**

Last Day to Drop with Automatic “W” .....	July 18 (R)
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**Classes meet on Friday ..... July 19 (F)**

Last Day to Drop .....	July 25 (R)
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Last Day of Regular Classes (Day & Evening) .....	July 29 (M)
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Final Exams (Day & Evening) .....	July 30 (T)
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Grades Due by 12:00 pm .....	July 31 (W)
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**Classes will meet on Friday, May 31, June 14, July 12, and July 19.**

### **SUMMER SESSION II 2024 (5 WEEKS)**

Advising/Registration .....	June 24 – 28 (M – F)
Classes Begin .....	July 1 (M)
Late Registration .....	July 1 – 2 (M – T)

Independence Day Holiday (College Closed) .....	July 4 (R)
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Census Day (11 <sup>th</sup> Day Equivalent) .....	July 8 (M)
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**Classes meet on Friday ..... July 12 (F)**

Mid-Term Grades Submission Deadline .....	July 15 (M)
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Last Day to Drop with Automatic “W” .....	July 18 (R)
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**Classes meet on Friday ..... July 19 (F)**

Last Day to Drop .....	July 25 (R)
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**Classes meet on Friday ..... July 26 (F)**

Last Day of Regular Classes (Day & Evening) .....	July 30 (T)
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Final Exams (Day & Evening) .....	July 31 (W)
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Grades Due by 12:00 p.m. ....	August 1 (R)
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**Classes will meet on Friday, July 12<sup>th</sup>, 19<sup>th</sup>, and 26<sup>th</sup>.**

**COMMERCIAL DRIVER TRAINING RESTRICTED PROGRAM (4 WEEKS) – FALL 2023 (M-S)**

**Classes Begins**

July 10, 2023  
August 7, 2023  
September 11, 2023  
October 9, 2023  
November 6, 2023

**Class Ends**

August 4, 2023  
September 1, 2023  
October 6, 2023  
November 3, 2023  
December 1, 2023

**Class Days/Times**

Monday – Thursday, 5 p.m. – 9 p.m.  
First 3 Saturdays – 8 a.m. – 8 p.m.

**COMMERCIAL DRIVER TRAINING PROGRAM (5 WEEKS) – FALL 2023 (M-F)**

**Class Begins**

July 10, 2023  
August 14, 2023  
September 25, 2023  
October 30, 2023

**Class Ends**

August 11, 2023  
September 15, 2023  
October 27, 2023  
December 5, 2023

**Class Days/Times**

Monday – Thursday, 7:30 a.m. – 4:30 p.m.  
Friday – 7:30 a.m. – 11:30 a.m.

**COMMERCIAL DRIVER TRAINING RESTRICTED PROGRAM (4 WEEKS) – SPRING 2024 (M-S)**

**Class Begins**

January 8, 2024  
February 5, 2024  
March 11, 2024  
April 8, 2024  
May 6, 2024  
June 3, 2024

**Class Ends**

February 2, 2024  
March 1, 2024  
April 5, 2024  
May 3, 2024  
May 31, 2024  
June 28, 2024

**Class Days/Times**

Monday – Thursday, 5 p.m. – 9 p.m.  
First 3 Saturdays – 8 a.m. – 8 p.m.

**COMMERCIAL DRIVER TRAINING PROGRAM (5 WEEKS) – SPRING 2024 (M-F)**

**Class Begins**

January 8, 2024  
February 12, 2024  
March 18, 2024  
April 22, 2024  
May 27, 2024

**Class Ends**

February 9, 2024  
March 15, 2024  
April 19, 2024  
May 24, 2024  
June 28, 2024

**Class Days/Times**

Monday – Thursday, 7:30 a.m. – 4:30 p.m.  
Friday – 7:30 a.m. – 11:30 a.m.

**EACC Practical Nursing Program Schedule, July 5, 2023 – May 9, 2024**

PN Orientation .....	Wednesday, July 5
First Day of Classes for Basic Fundamentals.....	Thursday, July 6
End of Course .....	Thursday, August 3
First Day of Classes for Nursing I.....	Monday, August 21
End of Course .....	Tuesday, September 21
First Day of Classes for Nursing II .....	Monday, September 25
End of Course .....	Thursday, November 30
IV Workshop Start .....	Monday, December 4
End of Course .....	Thursday, December 14
First Day of Classes for Mental Health .....	Tuesday, January 16
End of Course .....	Monday, February 12
First Day of Classes for Nursing III .....	Wednesday, February 14
End of Course .....	Friday, April 5
First Day of Classes for Pediatric & Obstetric Nursing.....	Monday, April 8
End of Course .....	Friday, May 3
Final Comprehensive Exam (Content over the year).....	Monday, May 6
Quick Medicine Guide (Exit Exam) .....	Tuesday, May 7

# WHERE TO GO FOR ASSISTANCE

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## ACADEMIC AFFAIRS

### Administration Building

- To discuss academic matters with a Dean or Director
- To request schedule overload or override
- To reserve space for organizational meetings

## FACULTY/ ACADEMIC ADVISORS' OFFICES

### Faculty Office Buildings 4, 5, 6, 7

- To plan schedule and register for next term
- To drop or add classes
- To receive major/degree information
- To discuss graduation requirements and/or degree audit
- To receive info about credit by examination/ experience

## ADMISSIONS, REGISTRATION, AND RECORDS

### Welcome Center

- To inquire about admission
- To receive a current catalog or class schedule
- To obtain a transcript or view grades
- To make address or name changes
- To obtain transcript evaluation
- To obtain a drop, add, or withdrawal form

## BOOKSTORE

### Welcome Center

- To purchase books, jumpdrives, supplies, clothing items

## BUSINESS OFFICE

### Office Building 1

- To request refunds
- To receive financial aid disbursements
- To make arrangements for payment plans

## CAREER PATHWAYS PROGRAM

### Office Building 3

- To inquire about program requirements
- To request an application
- To discuss eligibility for financial and other support

## CASHIER

### Welcome Center

- To pay tuition and fees
- To pay for a transcript
- To pay matriculation fee

## FINANCIAL AID OFFICE

### Welcome Center

- To inquire about financial assistance (loans, grants, scholarships, work-study and/or tuition waivers)

## STUDENT ACTIVITIES

### Welcome Center

- To receive a parking permit
- To ask about and sign up for activities
- To sign up for intramural sports
- To become an EACC Ambassador
- To become a member of the M-MAP Program
- To become a member of Diverse Women

## WELCOME CENTER

- To inquire about ACT Residual and CLEP tests
- To take the ACT Residual or ACCUPLACER Next Generation placement exams
- To register for first semester at EACC
- To discuss career opportunities
- To decide on college major
- To receive advisor assignment
- To receive information about transfer colleges
- To inquire about veterans benefits
- To discuss ANY problem
- To receive information about accommodation for students with disabilities
- To discuss any concerns or issues
- To place organizational events on activity calendar
- To request permission to place posters on bulletin boards
- To inquire about organizations or clubs
- To report any student misconduct or emergency
- To request student insurance

## TRIO- STUDENT SUPPORT SERVICES

### Welcome Center

- To inquire about tutoring services
- To inquire about Student Support Services TRiO
- To obtain assistance with academic courses
- To work with a mentor
- To arrange for a visit to a four-year school

## COMMUNITY EDUCATION AND WORKFORCE DEVELOPMENT

### Learning Resource Center

- To receive information about Community Education programs for students of all ages.
- To receive information on customized training opportunities for businesses and industries.

## THE LEARNING CENTER

### Welcome Center

- To learn about online tutoring services
- To receive free tutoring
- To utilize the open computer lab

## LIBRARY

### Learning Resource Center

- To utilize the multimedia lab
- To obtain resources and do research
- To obtain a student identification card
- To access the Internet
- To make copies

## COMPUTER EDUCATION CENTER (CEC)

- To check out or return loaned devices
- To request assistance with login credentials

## STILL NEED HELP?

Contact [care@eacc.edu](mailto:care@eacc.edu) or click the Need Help? box on the myEACC portal.



# GENERAL INFORMATION

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## MISSION

We provide affordable, accessible learning opportunities to promote student success and strengthen our community.

## VISION

Through our service as an academic and economic leader, we will empower students and our community to succeed through business and industry partnerships, cultural enrichment, and educational programming.

## ROLE AND SCOPE

East Arkansas Community College (EACC) is a comprehensive two-year college dedicated to meeting the educational needs of its service area. The College is dedicated to being a partner, a resource, a facilitator, and a leader for social and economic improvement and continued growth of our community, region, and state.

East Arkansas Community College offers an education program including, but not limited to, technical occupational programs, freshman and sophomore general education transfer programs, specialty courses, continuing education courses, and workforce development to meet the needs of the emerging and existing industries. EACC offers both certificate and associate degree programs as well as non-credit training to accomplish this purpose and to support state and regional economic development goals.

The college offers a variety of courses and services to support business and industry and economic needs of our state and region. EACC is a student-centered college focused on meeting the learning needs of the student through strong counseling, guidance, and comprehensive support services. East Arkansas Community College is supported by a millage in its taxing district of St. Francis County. It is governed by a nine (9) member Board of Trustees whose members are appointed by the Governor from among the citizens of the taxing district.

## DIVERSITY STATEMENT

East Arkansas Community College recognizes the human and cultural diversity of the constituencies we serve and the world in which we live and work. As a member of a multicultural society, EACC is committed to supporting and celebrating a diverse community of learners and promoting an educational environment that is inclusive, responsive, and supportive.

In alignment with our mission, EACC seeks to promote diversity in its many forms. EACC has an open-door policy for admission and offers equal educational opportunity to all persons without regard to race, ethnicity, place of origin, socioeconomic status, gender, gender identity, sexual orientation, religion, or (dis)ability.

The College embraces human diversity and appreciates the varied perspectives and experiences that arise from increasing globalization. EACC encourages all constituencies to share in the responsibility for cultivating a meaningful learning environment wherein differences are valued and inclusivity practiced.

## ACADEMIC CORE COMPETENCIES/ INSTITUTIONAL LEARNING OBJECTIVES

The faculty, staff, and students at East Arkansas Community College identifies four institutional learning objectives (ILOs), known as core competencies that every EACC student should master before graduation. These four competencies are the core to the educational goals of the college and every program is evaluated using the following core competencies.

The first core competency is communication. Every graduate of East Arkansas Community College is expected to communicate effectively and clearly. EACC graduates will demonstrate the ability to comprehend both written and spoken works, write in a clear and effective manner, and organize and clearly convey their ideas through speech and oration.

The second core competency is critical thinking. Every graduate of EACC will demonstrate the ability to analyze information, interpret graphical and numerical data, demonstrate information fluency, and effectively solve problems.

The third core competency is personal and global awareness. Every graduate of East Arkansas Community College will demonstrate the ability to effectively evaluate their personal knowledge and abilities, learn the appropriate social skills to be successful in their careers and in life, and be able to manage their personal health and wellness effectively. Every graduate will also have a greater appreciation for the arts and sciences, and will be given the tools to understand the importance of and to cultivate an appreciation for diversity and global issues.

The fourth core competency of EACC academics is academic proficiency and professional development. Every EACC graduate will demonstrate a practical application of knowledge learned, master an adequate amount of technology and computer skills for success in their chosen field and beyond, acquire workplace skills necessary for future success, develop and maintain a professional attitude, and become motivated to pursue life-long learning. These abilities will ensure professional success in the workplace and other future endeavors.

Every student that successfully learns these four core competencies will have the tools to succeed and flourish in their future education, their jobs, and their life after EACC.

## LOCATION

East Arkansas Community College is located atop Crowley's Ridge just off Highway 284 (also known as Crowley's Ridge Road and Newcastle Road). The campus lies within the city limits of Forrest City, Arkansas Highway 1, U.S. Highway 70, and U.S. Interstate 40 (Exit 242) provide easy access to the campus.

## HISTORY

East Arkansas Community College's history begins in 1967 with the creation of Crowley's Ridge Vocational Technical School and continues today following the Higher Learning Commission's final approval of the merger of EACC and Crowley's Ridge Technical Institute (CRTI), in February 2018.

In the late 1960s, residents of St. Francis County sought to create both a technical school and a community college. Crowley's Ridge Vocational Technical School was created during the development of public postsecondary vocational technical schools in Arkansas. In 1966, construction of a building on Newcastle Road was approved by the State Board of Vocational Education, and the building site was donated by the Forrest City Chamber of Commerce. The vocational school's first official students were accepted in September 1967, and six programs were offered.

In June 1969, to fulfill the goal of establishing a community college in the area, the Crowley's Ridge Community College Corporation received its charter. In April 1971, Mrs. Ed (Betty Jo) Hodges donated \$25,000 to the organization, allowing the group to purchase 40 acres of land located just north of Crowley's Ridge Vocational Technical School.

In August 1973, the Arkansas Board of Higher Education announced that St. Francis County had met all the requirements and criteria for the formation of a community college district. On November 8, 1973, voters approved the proposal, which included a 4-mill tax to finance construction of East Arkansas Community College. Governor Dale Bumpers appointed nine members to the Board of Trustees, and college representatives officially took office on December 13, 1973. On August 26, 1974, classes opened in a temporary facility in downtown Forrest City. Also in 1974, the newly appointed board authorized construction of 11 buildings at a cost of \$1.5 million at the College's current site at 1700 Newcastle, contiguous to the vocational school. Classes began at the new campus in August 1975. In 1979, EACC was accredited by its regional accreditor, now known as the Higher Learning Commission.

In 1992, Crowley's Ridge Vocational Technical School was approved by the State Board of Workforce Education to become a technical institute, and the name was officially changed to Crowley's Ridge Technical Institute. In 2003, CRTI was accredited by the Council on Occupational Education (COE).

Over the years, EACC's campus continued to grow with significant improvements to buildings and additions of new facilities including classroom buildings, a music building, a lecture hall, expansion of the physical education building, the addition of a Computer Education Center, the Learning Resource Center, and the Betty Jo Hodges Student Services Complex. In 2005, EACC began offering classes in Wynne in the Technology Center for the Delta/Bill Thomas Building. In 2010, following a successful capital campaign, EACC opened the Fine Arts Center, one of Arkansas' only 'Class A' performance facilities. EACC began offering courses at the Transportation and Technology Building on Highway 1 in Forrest City in 2011, and in the spring of 2013, EACC completed construction of a new Allied Health Building.

In 2017, the Arkansas State Legislature introduced a bill (Act 636) that paved the way for East Arkansas Community College and Crowley's Ridge Technical Institute to consolidate. In August 2017, East Arkansas Community College and Crowley's Ridge Technical Institute officially merged to become a single institution.

In January 2018, a new President was appointed and a new institution began to emerge under the theme "Stronger Together." The Higher Learning Commission notified the institution that on February 22, 2018, the HLC Board of Trustees officially approved the merger. On May 17, 2018, the EACC Board of Trustees approved revised mission and vision statements to represent the newly combined institution:

**MISSION:** We provide affordable, accessible learning opportunities to promote student success and strengthen our community.

**VISION:** Through our service as an academic and economic leader, we will empower students and our community to succeed through business and industry partnerships, cultural enrichment, and educational programming.

The uniquely blended comprehensive community college continues to provide high-quality postsecondary education in an efficient and cost-effective manner, as it has for more than 50 years.

## COMMUNITY EDUCATION AND WORKFORCE TRAINING

EACC offers a variety of non-credit, lifelong learning Community Education and Workforce Training programs. Designed to improve the quality of life and stimulate the economy, programs provide cultural and educational opportunities for the community, as well as quality workforce training opportunities for area businesses and industries. For more information, call 870-633-4480, ext. 333.

## **EASTARK SECONDARY CAREER CENTER**

The EastArk Secondary Career Center is an area secondary career center located on the East Arkansas Community College campus in Forrest City.

The ESCC provides area high school juniors and seniors with the unique opportunity to earn college credit, while still in high school, at no charge. The center's curriculum serves as an extension of EACC's vocational programs and provides students with both high school and college credit through a variety of hands on experiences in 6 high-demand career tracks.

ESCC completers earn Certificates of Proficiency and other industry-recognized credentials in Auto Service and Diesel Service Technology, Welding, Industrial Equipment Technology, Refrigeration and Heat Exchange Technology, and Medical Professions.

**Automotive Service Technology** prepares students for entry level positions in the Automotive repair and service industry. Students learn to diagnose and repair automobiles and gain the hands-on skills to repair and maintain all serviceable parts on today's most popular automobiles.

**Diesel Service Technology** prepares students for entry level positions needed in medium and heavy truck service and repair, fleet management, or agricultural applications. Learners use troubleshooting techniques to diagnose problems and make necessary adjustments and repairs.

**Industrial Equipment Technology** provides industries with a variety of skills necessary to keep the lights on and the line moving. Typical responsibilities include maintaining and lubricating critical components for each machine and performing routine maintenance throughout the facility.

**Medical Professions** provides students with the background knowledge and skills necessary to pursue opportunities in allied health professions. Completers have the opportunity to earn a CNA License and receive credentials in EMR, EKG, Stop the Bleed, and First Aid/CPR.

**Refrigeration and Heat Exchange Technology** prepares students for several entry-level career options including technicians, installers, and parts and warehouse managers. Typical responsibilities for RHET technicians and installers include installing, servicing, and repairing heating and air conditioning systems in residences or commercial establishments.

**Welding Technology** prepares students for entry level positions in welding by producing students with welding skills applicable in a number of industrial settings, fabrication, and agricultural settings.

## **CONCURRENT ENROLLMENT**

EACC is pleased to be approved by the Division of Higher Education and the Arkansas Higher Education Coordinating Board (AHECB) to offer courses to high school students for concurrent credit. Concurrent enrollment is the enrollment of a high school student in a college course taught on a high school campus, the college campus, or by distance technology for high school credit and college-level credit (AR Code §6-18-223). Concurrent enrollment allows students to obtain credit toward a high school diploma at the same time they earn college credit. As a collaborative effort between EACC and our area school districts, students in grades 9 through 12 may take advantage of this program and enroll in concurrent credit courses. For additional information on eligibility, no-cost placement testing, and course offerings, reach out to the Concurrent Credit Coordinator at (870) 633-4480, ext. 407.

## **EACCALERT**

EACC offers an emergency alert text messaging service for currently enrolled students, faculty, and staff. This optional service will only be used to announce a critical alert such as an unscheduled college closing or a delay or cancellation of classes due to unforeseen events such as inclement weather. There is no charge for signing up; however, your cell carrier's standard text messaging rates will apply. Your user name will be your EACC email address.

The eaccALERT text messaging service is just one of the methods the College will utilize to communicate emergency information to students, faculty, and staff. EACC will continue to use a variety of other communication methods as appropriate, including email, class announcements, telephone system alerts, etc. To sign up for this important service visit the EACC website at [www.eacc.edu](http://www.eacc.edu) and click on Services, then the eaccALERT link to get started.

**For more information about emergency procedures and policies at EACC, please visit the EACC website at [www.eacc.edu](http://www.eacc.edu) and click on About EACC, then Emergency Procedures booklet.**

**Weather conditions may cause the off-campus sites to be closed at various times during the year.** As a rule, EACC off-campus classes follow the same schedule as the respective local school systems. Should a situation arise during the normal work day, the decision to cancel classes at each off-campus site will be made at the earliest possible time. The decision will be communicated to area radio, television stations, and social media.

## **FINE ARTS CENTER**

The EACC Fine Arts Center is an important component of the cultural landscape of Eastern Arkansas. Since the Center's opening in April of 2010, patrons and visitors have discovered a unique facility designed to meet the diverse needs of both the performing arts and the community. The 33,000 square foot Center is designated as a 'Class A' performance hall and is currently one of only three located in the state of Arkansas. Features include a 1,100 seat Auditorium, a 2,900 square foot state-of-the-art Stage, a large Banquet Hall and Catering Kitchen suitable for hosting meetings, banquets, receptions, seminars and more, a Black Box Theater, and an Art Gallery for art exhibitions. The building design provides flexible seating options to accommodate many different seating and table configurations as well as hosting multiple events at the same time. For additional information regarding the facility or performances and events, call 870-633-4480, ext. 352.

## **EASTERN ARKANSAS LITERACY PROJECT**

The Eastern Arkansas Literacy Project, headquartered in the Learning Resource Center, serves all low-level readers as well as non-English speaking students interested in attending classes for English as a Second Language in the counties of Cross, St. Francis, and Lee. Volunteer literacy councils have been established in Cross and St. Francis to recruit students and train volunteer tutors. For additional information in becoming a volunteer tutor or if you would like assistance in reading or English as a Second Language, please call 633-4480 ext. 250.

## **ONLINE LEARNING AT EACC**

Online courses provide flexibility for students who may not be able to come to campus. Online classes have the same rigor as face-to-face classes, and extend learning beyond the traditional classroom, making education available to students requiring a flexible schedule.

Using the Blackboard learning management system, students can access course materials, take quizzes, communicate with faculty, and interact with fellow learners from the privacy of their own space at the times their schedule allows. For assistance, contact the Blackboard Administrator at [blackboard@eacc.edu](mailto:blackboard@eacc.edu).

For a full list of EACC's online courses, see the Course Schedule at the College website: [EACC.edu](http://EACC.edu).

# ADULT EDUCATION

The mission of the Adult Education/ East Arkansas Literacy Project (EALP) Program at East Arkansas Community College is to provide adult learners with the mechanisms to improve and refine their academic skills, attain the Arkansas High School Diploma, and the life skills which prepare the citizen for self-sufficiency and improvement in the quality of life.

The East Arkansas Community College (EACC) Adult Education/East Arkansas Literacy Project offers interested students, an opportunity to complete or enhance their education. The program is designed for adults (18 years of age or older) to accomplish the following:

- Achieve a high school diploma
- Gain WAGE certification (Workforce Alliance for Growth in the Economy)
- Learn and refine English skills as a second language
- Bridge the gap between the current educational level and skills needed for college entrance
- Refresh academic skills to gain employment
- Training for workplace success and job readiness
- Acquisition of financial literacy skills

The Adult Education/East Arkansas Literacy Project is fully approved and funded by the Arkansas Division of Workforce Services, Adult Education Section. There is no tuition fee. The length of the program will be determined by the individual student's need.

## Enrollment Policy

Adult Education/East Arkansas Literacy Project programs may reserve the right to serve only persons eighteen (18) years of age or older and/or limit the number of students below the age of eighteen (18) that are accepted. Adults age eighteen (18) or older may enroll at any time by coming to the Adult Education Center located at EACC's Technical Instruction Center at 1700 Newcastle Road, Forrest City, Arkansas.

In accordance with Acts 30 and 31 of 1994 (enacted in the Second Extraordinary Session, August 1994, and ACTS 572 and 837 of 1995 enacted in the Eightieth General Assembly, March 1995), adult education programs reserve the right to decide whether or not to enroll persons sixteen (16) or seventeen (17) years of age. EACC Adult Education Center's Policy specifies the following:

- Enrollments may be denied to 16 or 17 year old applicants who are currently suspended from public school or other adult education programs.
- Enrollment may be denied if the required paperwork is not satisfactorily completed.
- Enrollment may be denied if past behavior is determined to be a threat to the safety and learning environment of the school (according to Adult Education Policy & Procedures Manual).

Note: 16, 17, and 18 year old students have to take and pass the required civics exam before any Official GED test is administered.

For further information concerning enrollment of these students, contact East Arkansas Community College Adult Education/East Arkansas Literacy Project.

## Attendance Policy

The Adult Education/East Arkansas Literacy Project does not have a specific attendance policy for adults for open-entry/open-exit classes. However, students are expected to attend class the number of hours required by specific agencies, such as the Department of Health and Human Services, probation and juvenile programs, etc. Students who are referred by agencies requiring specific attendance hours will work out a schedule with their instructors, and will be required to attend each day at the scheduled time.

Managed enrollment classes are offered at specific times during the six (6) hour class day, Monday through Thursday. Students enrolled in these classes are required to attend at the appointed time (s).

There is a specific attendance policy for sixteen (16) and seventeen (17) year old students (youth). These youths are required by law to attend 20 hours each week until they complete the program by either passing the high school equivalency examination or reaching their eighteenth (18) birthday. A schedule of attendance is determined jointly by the student, parent, and Adult Education staff. For further information concerning attendance, call the Adult Education Department at 870-633-4480 ext. 310.

Participation of youth (16-17 years old) in the EACC Adult Education/East Arkansas Literacy Project Center will be contingent upon the following:

1. The student and parent/guardian must agree to have attendance, behavior, and progress monitored as required by the program.
2. Upon acceptance into the adult education program, a Student Learning Plan will be completed for the student based on the results of the TABE (Test of Adult Basic Education) enrollment exam. The student must have satisfactory progress as determined by their instructor and/or staff based on their educational gains.
3. Students must attend a minimum of 24 hours per week as determined by their schedule of attendance upon enrollment.
4. Weekly academic progress and attendance reports will be sent to the educational institution or juvenile court.
5. Students attending less than the required number of hours will be placed on attendance probation the first time. If the student does not maintain appropriate attendance, he/she is subject to separation from the program.

## Denial of Participation

East Arkansas Community College Adult Education/ East Arkansas Literacy Project reserves the right to deny continued participation by students who disrupt classes or who violate attendance policies or any other policy established by the Center and/or East Arkansas Community College.

## Class Descriptions: EACC Adult Education/ East Arkansas Literacy Project

### Arkansas High School Diploma:

Adult Education/East Arkansas Literacy Project provides a means whereby out-of-school individuals may reach at least the level of high school completion and receive the Arkansas High School Diploma. Curriculum covers each of the four areas that are included on the GED® Tests:

- Reasoning Through Language Arts
- Mathematical Reasoning
- Science
- Social Studies

Other offerings include:

- **Developmental Education Enhancement (BRIDGE)** provides a review of academic areas of the high school graduate in need of upgrading skills to enter higher education or the workforce. BRIDGE classes can also help students who seek to improve their ACCUPLACER scores.
- **Distance Education** is a formal learning activity that allows eligible students to receive some of their instruction through a variety of media outlets outside of the traditional classroom setting. All Distance Education activities are monitored by one of the Distance Education instructors.
- **Employment & Training (E&T)** serves adults that receive supplemental nutrition assistance, who are over the age of eighteen (18). The purpose of E&T is to assist Supplemental Nutrition Assistance Program, (SNAP), in receiving education skills that may lead to a job. All referrals to the program are made through the Arkansas Department of Human Services.
- **Temporary Assistance for Needy Families (TANF)** program works to provide assessment, skill development, and education and/or training to low-income individuals.
- **English as a Second Language (ESL)** instruction helps students for whom English is not their first language become able to speak, read, and write English. ESL instruction uses a variety of instructional methods to assist learners.
- **Workforce Alliance for Growth in the Economy (WAGE)** is a program designed ensure that unemployed and under-employed Arkansans have the basic academic skills necessary to become employed and stay successful in the workplace.

## Official GED® Examination

The Official GED® Examination is given at East Arkansas Community College Adult Education Testing Center. A passing practice test (GED Ready™) score is required by Arkansas before the Official GED® test may be taken. The GED Ready™ test must be administered at an approved Adult Education Center.

To receive an Arkansas High School Diploma, an examinee must attain a score of 145 or above on each of the four test areas. Qualified individuals will receive an Arkansas High School Diploma from the State of Arkansas. Transcripts and/or duplicate diplomas for testing may be requested from the state GED® administrator. Forms are available from the EACC Adult Education Center or online at <https://arcareereducation.org/gedrecords>.

Check with the Adult Education Center for current costs and other information concerning GED® testing.

## General Requirements for GED® Testing

The GED® test may be administered to eligible test-takers only. Individuals must be at least sixteen (16) years of age and not currently enrolled in an accredited high school.

- Test-takers must present proof of positive identification that shows name, date of birth, address, signature, and photograph. Valid drivers' licenses, passports, military, or other forms of government-issued (national and foreign) identification that show required information are all acceptable forms of identification.
- Test-takers must be legal residents of Arkansas. The term "legal resident" has been clarified by the Arkansas Department of Career Education to indicate a person who spends most of his/her time in Arkansas, who pays property taxes, or who possesses a valid Arkansas driver's license.

Adult Education students who have successfully completed their GED® are invited and encouraged to participate in the graduation ceremonies at EACC.