

## **Security Officer**

East Arkansas Community College is accepting applications for Security Officer. EACC offers a generous fringe benefit package including excellent leave time, employer paid insurance & multiple retirement plan options.

### **Position Summary:**

Patrols grounds and parking areas, observing for violators, safety hazards, and unauthorized persons. May issue parking tickets and take other corrective actions for minor violations, and coordinates with local law enforcement agencies for the more serious violations.

Inspects buildings for fire and safety hazards, break-ins, and unsecured doors and windows and takes corrective action as needed. Must have ability to direct traffic and maintain order. Will be responsible for arming/disarming security and fire alarms.

### **Qualifications:**

The formal education equivalent of a high school diploma. At least one year experience in security work or related field. Must possess a valid Arkansas Driver's License. Must be able to communicate in oral and written form. Knowledge of general law enforcement methods and techniques is preferred.

### **Physical Requirements:**

While performing the duties of this job, the employee is regularly required to sit, talk, hear, and use hands to finger, handle, or feel objects. The employee must regularly walk, reach with hands and arms, and kneel or crouch. The employee must be able to lift and carry computer equipment and peripherals, and be able to use a ladder and mechanical lift system. Specific vision abilities required by this job include close vision and distance vision. The employee will be required to work in a high traffic area, with frequent public contact. The noise level in the work environment is usually moderate. The employee must be willing to work in buildings that utilize overhead LED lighting.

### **Base Salary: \$27,040.00**

Please submit an EACC application, cover letter, resume', and transcript(s) to EACC Office of Human Resources, 1700 Newcastle Road, Forrest City, AR 72335 or via email to [humanresources@eacc.edu](mailto:humanresources@eacc.edu). You may access the on line application at [www.eacc.edu/employment](http://www.eacc.edu/employment). Review of applications will begin immediately and continue until the position is filled. EACC is an AA/EO employer.